

**Minutes of the Weeting with Broomhill Ordinary Parish Council
Meeting
Held at Weeting Village Hall, Weeting
on Thursday 19th September 2019**

PRESENT:

Councillors: M. Lister Vice Chair, S. Walmsley, T. Childerhouse, C. Drewry, J. Prosser, M. Burlingham, (Cllr. S. O'Donnell joined the Council at item 3 of the meeting) and Mrs P. Angus Clerk to the Council.

Mr J. Reay Handyman. There were 7 members of the public (including 5 representatives from Bidwells)

1. APOLOGIES OF ABSENCE

Cllrs M. Nairn, S. Nairn, District Cllr S. Chapman-Allen and District Cllr R. Kybird.

2. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 15th August 2019 having been previously circulated needed one amendment in which it incorrectly stated that Cllr Childerhouse was at that meeting, his name was crossed off and they were then accepted as a true record of that meeting. All agreed and the Chair signed the minutes.

3. CO-OPTION OF NEW COUNCILLOR

Public including applicants were excluded from this part of the meeting

There were two applicants for the Parish Council vacancy and following a show of hands, it was agreed to co-opt Sarah O'Donnell on to the Council. Ms O'Donnell signed the Acceptance of Office form and was invited to sit with the Council.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr T Childerhouse expressed an interest in the presentation that Bidwells will be giving for bringing forward a planning application on Land at East of Lynn Road – this was presented during item 5. Public Participation.

5. PUBLIC PARTICIPATION

The Vice Chair agreed to allow Bidwells to give their presentation regarding bringing forward a planning application for housing on Land at East of Lynn Road during this part of the meeting.

Representatives of Bidwells had come to the meeting to present to the Parish Council the revised proposed plans for the Land east of Lynn Road.

Bidwells are a provider of Social Housing and are based in the midlands and the east of England, they own and also manage over 24,000 properties. Their main target market is aimed at those that can't afford to buy outright on the open market for example shared ownership, rent to buy, affordable rent etc. on this particular site in Weeting they are looking at shared ownership and affordable rent.

Planning has been granted in the past for 56 units for this particular site. The site is now within the settlement plan. The plans for this site now will be for 72 plots which will be affordable rent and shared ownership - 1 bedroom bungalows, 1 bedroom houses, 2 bedroom houses and 3 bedroom houses, it will be a medium density scheme, every plot will have their own front and back gardens with slightly over 2 parking spaces for each plot plus visitor spaces. It was pointed out that this scheme is still in its initial stages, they have met with Breckland Council and the purpose of tonight is to engage with the Parish Council and to see if they have any initial concerns. In terms of the programme Bidwells are looking to get their application in within the next 2 months. Bidwells pointed out that they do have their own in-house management teams to manage the houses once they are built.

There were various questions which included speed limits and privacy between the existing properties and the new estate. It was also pointed out that cycle access is an important consideration for this development to encourage walking and cycling rather than using cars to take children to school. It was queried if money would be coming into the village by way of Section 106. There was concern that the site is on the edge of the village and it could cause a them and us situation – the new residents would not feel part of the community. It was suggested that once the full application is put in it will then appear on the agenda as a separate item and it will be a good idea to invite Bidwells back.

A member of the public who is part of the team that carries out the speed watch in the village asked if the Parish Council could find out who owns the verge in Lynn Road outside the Saxon Pub as they had been told to move on by the owners of the pub when trying to use the speed cameras in that area. The same member of the public asked the Parish Council and Public to give Cllr Clodagh Drewry a round of applause for her recent charity walk, *(all at the meeting applauded Clodagh for her efforts)*

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Another member of the public said that the proposed move of the doctor's surgery in Brandon to the leisure centre had now been shelved. The same member of the public also said that there was a special train containing some dignitaries running from Norwich to Cambridge which would be passing through Brandon and he asked if the Parish Councillors were aware of this, the PC said they were not.

6. DISTRICT AND COUNTY COUNCILLORS REPORT

6.1 District Councillors Report

Not at meeting and apologies sent along with the following report that the Clerk picked up after the meeting. Breckland will be putting up for auction a small plot of land adjacent to 10 the row. The original assessment of this being surplus to requirements dates back to 2016, prior to my being your ward rep. The land has been deemed unsuitable for housing due to proximity to listed buildings. We remain aware of the issue relating to dust and are advised of difficulty in obtaining evidence of statutory nuisance.

6.2 County Councillors Report

Not at meeting

7. MATTERS ARISING

7.1 Outstanding Highway Matters – to discuss any outstanding issues

- Sam 2 speed signs – Cllr M. Nairn met with Mr Jacklin of Highways to discuss the best areas to place the Sam 2 speed signs and Westcotec has since sent quote for a total of £3439.00 included in this quote is optional extras for, data collection - £250, bluetooth downloading - £100.00, extra brackets - £50.00 each and steel posts £89.00, there is a Parish Partnership grant available that may cover half this cost – Cllr Lister said that she is concerned over who is going to move the signs around the village. Cllr Walmsley had also thought that it was agreed that the data collection and Bluetooth downloading was not needed, it was agreed to discuss this again at the meeting on the 21st November (*the grant application does not need to be in until the 1st December*)
- Overhanging bushes/trees in the village – Rangers recently visited the village and have cut back all that was necessary to be cut. Cllr Lister has asked the Clerk to send a letter of thanks to Highways as the two members of the Rangers team were most helpful and went out of their way to make sure that all works was carried out.
- White lines and loose chippings left in the verges – following the recent road surfacing in Weeting it was agreed that the Clerk sends a letter to Highways to ask when the lines are going to be re-instated and when are the chippings are going to be cleared away

7.2 Playing Field/Open Spaces

- New Swing for the children's play area – we have received a quote to replace the broken swings from Wicksteed for £5929.12 and following a discussion it was agreed to go ahead with this quote and the Clerk will place the order.
- Wild Flowers - best areas to plant wild flowers in Weeting – Cllr Walmsley said that it was suggested that in the first instance it would be best to wait and see what wild flowers are already coming up in the areas before any new flowers can be planted.
- Bulb planting – the annual bulb planting will go ahead this year sometime in October, no date was agreed at the meeting, however a notice will go up asking for volunteers once a date is known, a sack of bulbs will be purchased.
- Peppers Close – it was pointed out that a “mile a minute” is starting to grow along the verge which is coming out of resident's houses.

7.3 Christmas Tree

The Clerk will order this in October for delivery the week before the Christmas tree lighting which is on the 30th November.

7.4 Bowls Club – renewal of licence progress

Cllr Lister said that there is no progress with the renewal of the licence.

7.5 Football Club – to discuss the future of the club building following the closure of Weeting Football Club

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The Electricity supply is now being billed to the Parish Council with a standing charge of zero. Cllr Lister said that there is a possibility that a football team may make use of the ground and building. There are two steel doors that need to be fitted to the building to make it secure – this will be discussed at the November meeting.

7.6 Fengate Drove street light

Breckland have placed the order with Westcotec to supply and fit the new street light.

7.7 Weeting Parish Council lapel pins

These are due for delivery around the 27th September.

7.8 Defibrillator – Offer of another defibrillator to the Parish Council

Following a discussion, it was agreed that a second defibrillator is not needed in the village.

7.9 Standing Orders – To review and accept updated Standing Orders for 2019

The Clerk had circulated the latest updated Standing Orders to the Cllrs prior to the meeting - and it was agreed to formally accept the new revised Standing Orders.

7.10 Risk Assessment – To agree and sign off the Village Risk Assessment carried out on the 11th September 2019

Cllr Lister and the Clerk carried out the annual Risk Assessment on the 11th September and copies of this were circulated to the Cllrs prior to the meeting, nothing major was picked up during the assessment and it was agreed that these could be signed by the Vice Chair as all okay.

8. REPORTS

8.1 Chairman's Report

Not at meeting – apologies sent.

8.2 Clerks Report

The following report was circulated to the Councillors prior to the meeting.

- Sent letter to planning department regarding deferment of planning for 450 houses.
- Ordered Parish Council badges – due in around 27th September.
- Obtained quote and arranged site visit for the replacement swing in play area.
- Carried out the risk assessment with Cllr Lister.
- Updated the Standing Orders that is up for review at the September meeting.
- Put up notices for Councillor vacancy and also sent this to Breckland Council.
- Liaised with applicants for the Councillor position keeping them informed of procedures.
- Chased up Serco regarding sign for Victor Charles Close.
- Dealt with E-on regarding the football club closure.
- Reported damaged water hydrant in Peppers Close.

8.3 Handyman Report

- Village Hall gas tank – fitted 5 posts 3mtres from the tank.
- Dog waste bin in Pilgrims Way – moved the bin as instructed by Cllr Lister.
- Play area – Made junior swings safe as main support post had rotted.
- Dog walk – trimmed back hedges and overhanging branches.
- Parrots Piece – cut back overhanging hedges at car park.
- Bottle bank – fitted CCTV sign on post.
- Adult swings – re- fitted spiked plastic strip on top bar.
- Electric cupboard WPC store – replaced broken hook and clasp.
- Play area fencing – fitted 2 new rails and concrete spurs post to rotting wooden post.
- WPC store – painted door.
- Bottle Bank – cleared up fly tipping.
- Clothes bank – regularly unjammed the opening and put in bags of clothing that were left besides the bank.

Following this report, it was agreed by the Parish Council that the Clerk would enquire the cost of another clothing bank.

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8.4 Street Lighting Officers Report

Nothing to report

8.5 Bowls Club Report

They have been awarded a grant for an outside smoking area and outside kitchen /BBQ. Some members are looking to go on a course to coach/teach bowling.

8.6 Village Hall Report

The Village Hall is doing a little bit better, they have had complaints about parking along side the wall and people can not get out of their drives so Cllr Lister asked the Village Hall committee to send out notices to their users not to park along side that wall opposite the drives.

8.7 Football Club Report

See item 7.5

9. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None outstanding

10. FINANCE

10.1 To Agree and Sign the Payments for the August/September invoices

The following payments were authorised on Thursday the 19th September 2019 the cheques / payments were signed by Cllr Lister and Cllr Burlingham.

Balance for August 2019	£5,182.48
Minus the following direct debits	
E-On Street Lights	£664.33
E-On Street Lights Parrots Piece	£12.40
Viridor Waste Collection	£52.61
Information Commissioners Office	£35.00
Total Direct Debits	£764.34
Plus the following receipts	
Internal transfer from savings 16/9/19	£1,000.00
Bowls	£18.75
Total Income	£1,018.75
Total after Direct Debits and Income	£5,436.89

Cheques/Bacs	Description	Total
56672593	Viking Stationers - Black bin-liners and stamps	£38.48
56415515	One Stop Badges - Enamel badges (paid 9/9/19 to action order as agreed at August meeting)	£203.40
56626312	Brown Bin payment to Cllr Prosser	£46.00
56623346	Hall Hire for meeting (paid early 17/9/19 clerk slip up)	£25.00
56622622	Westcotec street light maintenance	£194.08
56622559	Chase Timber - village maintenance supplies	£34.54
56622524	Fengate - village maintenance supplies and work boots for handyman	£102.66
56622433	TTSR grass cutting 3rd of 4th payment due	£1,303.20
56622346	Barkers print - WV	£617.00
56622259	PFK Littlejohn - external auditor payment	£360.00
56622192	HMRC - PAYE payment for July to Sept 2019	£503.00
56622130	Mrs P Angus - Clerks salary/mileage/office allowance and phone	£601.50
56622034	Mr J Reay - handyman salary/mileage and del of WV	£747.28

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Total Cheques paid	£4,776.14
Balance in Community Account September 2019	£660.75
Balance in Savings Account (£1,000 transferred to current account)	£14,016.18
Total in Parish Accounts	£14,676.93
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)	

10.2 Audit 2018/2019 conclusion of Audit carried out by PFK Littlejohn

All signed off by PFK Littlejohn as correct and has now been published on the web site along with notice for public's right to inspect.

11. PLANNING APPLICATIONS

3PL/2019/0189 Land at Brandon Road dated 18/3/19

Crematorium with Memorial Gardens and Car Park
Decision by 3/6/19 Parish Council Object-comments on Planning website raised by Parish Council

3DM/2019/0003/DEM Brandon Rail Station dated 8/4/19

Main building demolition
No prior approval 5 objections and 2 No objections from the Parish Council

3PL/2019/0147 4 All Saints Weeting dated 29/4/19

Construction of a new dwelling
Approved 11/7/19

3PL/2019/0551/F East of New Lodge Lynn Road Weeting IP27 0QS dated 10/5/19

Construction of two dwellings
Approved 6/9/19

3PL/2018/1373/F Appeal No. 3 Fengate Drove Weeting IP27 0PW dated 14/5/19

Proposed replacement dwelling with integral garage
No decision date published

3PL/2019/0678 Mill Farm IP27 0PT dated 10/6/19

Up to 450 dwellings
Dead line for comments 12/8/19 – decision by 9/9/19 Parish Council object comments on planning website

3PL/2019/0396/LB 4 The Row Weeting dated 5/4/19

Replacement of 2 wooden Dormer windows
Deadline for comments 23/8/19 decision by 24/9/19 No objections received

3PL/2019/0890/HOU 6 Park View dated 22/7/19

Proposed side two storey extension along with garage
Deadline for comments 21/8/19 decision by 16/9/19 No objections received

3PL/2019/0918/HOU 1 Saxon Place dated 8/8/19

2 single storey extensions
Approved 4/9/19

12. MEMBERS MATTERS - items for next agenda

There will be no meeting in October – the next meeting will be 21st November 2019
With nothing more to discuss the meeting closed at 8.21pm

Chairman: _____ Date: _____